

Prairie Hill Learning Center
 FINANCIAL INFORMATION AND POLICIES
 as of December 1, 2024

A non-refundable one-time application fee of \$35 is due with the enrollment application following a Prairie Hill tour. A \$350 Enrollment Fee is required once the start-date is determined, and an annual fee of \$275 per child is due on May 1 of each year with a maximum amount of \$550 per family. This fee is prorated for mid-year enrollment.

The tuition fee is charged as a monthly amount for half day (five mornings only), full day, and extended day enrollment. A consistent schedule supports Montessori learning. A limited number of half day spots are available and must be approved by the director.

The following table gives the exact fee amounts for the different programs:

Educational Program	Time	Tuition Fee
HALF DAY – Does not include family-style lunch. Does include morning snack.		
Young Children (ages 1.5-3 yr.)	8:30 a.m. - 12:00 noon	\$1,133/month
Primary (ages 3-6 yr.)	8:30 a.m. - 12:00 noon	\$955/month
FULL DAY – Includes morning and afternoon snacks and family-style lunch.		
Young Children (ages 1.5-3 yr.)	8:30 a.m. - 4:00 p.m.	\$1,350/month
Primary (ages 3-6 yr.)	8:30 a.m. - 4:00 p.m.	\$1,165/month
Elementary / Adolescent	8:30 a.m. - 4:00 p.m. Aug-May	\$875/month
EXTENDED DAY - Includes breakfast, morning snack, lunch, and afternoon snack.		
Young Children (ages 1.5-3 yr.)	7:30 a.m. - 5:00 p.m.	\$1,600/month
Primary (ages 3-6 yr.)	7:30 a.m. - 5:30 p.m.	\$1,518/month
Elementary / Adolescent	7:30 a.m. - 5:30 p.m.	\$1,075/month

TUITION PAYMENTS: All tuition must be paid on time by the first school day of the month. Late fees of \$25 will be applied if tuition is not paid after the fifth school day of the month. Any family experiencing financial difficulties is encouraged to have open communication as soon as possible with the executive director so payment plans can be arranged. Checks returned for non-sufficient funds will assess a \$25 fee.

Any payee who fails to pay tuition for two months and does not have a payment plan in place will be notified in writing of the discrepancy and will receive an invoice with the accrued charges. The board of directors will be notified of the outstanding balance. The payee would then be required to attend a meeting with the executive director and a member of the finance committee before the end of the second month, in order to determine a payment plan and participate in a support process.

If responsible communication, updates, and/or satisfactory efforts of repayment are not evident, further action will be pursued by PRAIRIE HILL. This may include PRAIRIE HILL pursuing legal options such as filing a claim in small claims court or hiring a collection agency to attempt to collect the money owed to PRAIRIE HILL. If determined necessary, notification will be given to the child's resident home school, that PRAIRIE HILL is no longer responsible for the family's compliance with the Nebraska Department of Education Rule 14 (school compulsory attendance).

TUITION REVIEW: As a part of an on-going budgeting process, the Board reviews tuition fees and expenses. Tuition increases will be implemented as necessary to obtain a balanced budget and to continue to provide families with excellent Montessori-certified teachers as well as qualified assistants at PRAIRIE HILL. Elementary tuition increases go into effect at the start of their academic year **in August.**